## From Friedom Training Services....

# Softening the Blow Delivering the News They Don't Want To Hear

A half-day workshop to help script and deliver those tough conversations while maintaining your equilibrium...



**CAROL ANN FRIED** 

friedom@friedom.ca

www.friedom.ca

604-736-4110

#### What You'll Learn

- The most important skill
- How to appreciate their Big Picture
- Strategies for cooperation
- How to script your communication
- Expected reactions and how to deal with them
- How to give critical feedback in a clear, clean and concise manner

#### Some comments from a recent group of managers

### Something I plan to do very soon is...

- use more validation
- actively listen
- keep my emotions in check
- have a difficult conversation and feel confident in my delivery
- rephrase my criticism
- listen to understand and then be understood



## What I especially appreciate is.....

- having tools available to start these tough conversations
- understanding all the various dynamics involved for both parties
- the interactive, open format of the workshop
- the variety of different approaches
- techniques to remove barriers to communication
- opportunity to look at current issues in a different light